



**Position Title:** Wills & Estates Lawyer

Mann Lawyers LLP is a full-service law firm, with offices in Ottawa and Perth, providing a broad range of legal services to a diverse clientele, both individuals and businesses.

Our Wills & Estates group is seeking a lawyer with experience in Wills, Trusts, and Estates to join our growing Ottawa team.

**Type:** Regular, Full-Time  
**Location:** Ottawa, Ontario  
**Experience:** 3+ years of experience

**Requirements:**

***Knowledge and Skills:***

- You have a solid knowledge of legal procedures and statutes;
- You have strong experience in the preparation of Wills and Powers of Attorney and Trusts, including drafting complex Wills;
- You have experience in all aspects of estate administration (including Passing of Accounts);
- You deliver high-quality work;
- You have strong drafting and analytical skills and can assess complex issues, while providing a unique perspective;
- You have excellent oral and written communication skills and are aware of capacity issues;
- You are creative and provide effective legal advice on matters with significant complexity and risk exposure;
- You provide legal opinions, arguments and information in a clear and concise manner;
- You have excellent time management and organizational skills;
- You have strong interpersonal skills and the ability to work in a team environment;
- You value client service and professionalism; and
- You demonstrate initiative.

***Other***

- Full vaccination for COVID-19 (subject to accommodation of bona fide medical and/or human rights related restrictions)

***Minimum Qualifications:***

- You are a member in good standing with the Law Society of Ontario; and
- Minimum of 3 years of strong experience as a Wills & Estates lawyer.

**Assets:**

- Experience in Estate Litigation;
- An existing book of business;
- STEP membership;
- Estate a base experience; and
- Bilingualism.

Salary level is commensurate with experience and health benefits are provided.

Mann Lawyers welcomes applications from all qualified candidates. We are happy to provide reasonable accommodations throughout the selection process and while working at Mann Lawyers. If you require support applying online because you are a person with a disability, please contact us at 613-722-1500 x 243 or [recruiting@mannlawyers.com](mailto:recruiting@mannlawyers.com). We welcome the opportunity to discuss accommodation of your disability and ensure fairness in our hiring process.

Interested candidates should submit their application, in confidence, to [recruiting@mannlawyers.com](mailto:recruiting@mannlawyers.com). Only candidates considered for the position will be contacted.

Thank you for your interest in Mann Lawyers LLP.