



**Position Title:** Wills & Estates Lawyer  
**Type:** Full-time, permanent  
Existing Vacancy  
**Location:** Ottawa, Ontario

**Are you looking to work with a collaborative, innovative, and highly effective team? If so, we would love to hear from you!**

### **Who We Are**

Mann Lawyers LLP is a group of dedicated lawyers who provides our clients with top notch legal services in a wide variety of practice areas. We strive for success, not only in legal terms, but also in life terms. We work hard to ensure that our culture is inclusive of all. We promote authenticity and celebrate diversity.

Our 30 years of delivering compassionate, intelligent, and thoughtful advice with integrity, demonstrates our unparalleled ability to forge long-term client relationships. That quality of thought and action extends to our clients but also to our team members and out in the communities we feel lucky to be part of.

We seek out positive resolutions to legal challenges in ways that always consider the intellectual, emotional, financial and practical wellbeing of our clients and team members.

### **The Role**

Our Ottawa office is recruiting for a lawyer with 3+ years of experience in Wills, Testamentary Trusts, and Estates to join our growing Ottawa team.

### **Requirements:**

#### ***Knowledge and Skills:***

- You have a solid knowledge of legal procedures and statutes;
- You have strong experience in the preparation of Wills and Powers of Attorney and Testamentary Trusts, including drafting complex Wills;
- You have experience in all aspects of estate administration;
- You deliver high-quality work;
- You have strong drafting and analytical skills and can assess complex issues, while providing a unique perspective;
- You have excellent oral and written communication skills and are aware of capacity issues;
- You are creative and provide effective legal advice on matters with significant complexity and risk exposure;
- You provide legal opinions, arguments and information in a clear and concise manner;
- You have excellent time management and organizational skills;
- You have strong interpersonal skills and the ability to work in a team environment;

- You value client service and professionalism; and
- You demonstrate initiative.

***Minimum Qualifications:***

- You are a member in good standing with the Law Society of Ontario; and
- Minimum of 3 years of strong experience practicing in Wills, Estates, and Testamentary Trusts.

***Assets:***

- Experience in Real Estate;
- An existing book of business is not required, but would be considered an asset;
- STEP membership; and
- Bilingualism.

***Expected Compensation***

Salary is commensurate with experience.

Health benefits are provided after your first three months of employment.

***Applications & Accommodations***

Mann Lawyers is committed to creating an inclusive workplace by providing a barrier-free recruitment and selection process. We are happy to provide reasonable accommodations throughout the selection process and while working at Mann Lawyers. If you have an accommodation request, require material in an accessible format, or need additional support with the application process, please contact us at 613-722-1500 or [recruiting@mannlawyers.com](mailto:recruiting@mannlawyers.com). We welcome the opportunity to discuss your accommodation request and ensure fairness in our hiring process.

***Mann Lawyers' Commitment***

Mann Lawyers is committed to creating and maintaining a positive and inclusive environment for all individuals in the workplace. It is our policy to make decisions on hiring, promotions, rewards and other human resources issues based on merit (including a person's qualifications, ability and performance). We welcome applications from all qualified candidates.

Interested candidates should submit their application, in confidence, to [recruiting@mannlawyers.com](mailto:recruiting@mannlawyers.com). Only candidates considered for the position will be contacted.

Thank you for your interest in Mann Lawyers LLP.